

**North Dakota Society of Professional Engineers**  
**61<sup>st</sup> Annual Meeting**  
**April 4-5, 2002**  
**Doublewood Inn, Fargo ND**

President Dean Wieland called the Annual Meeting of the North Dakota Society of Professional Engineers to order on Thursday, April 4, 2002. He welcomed NDSPE members and guests, David Ennis from Manitoba, Brian Eckel from Saskatchewan, and Art Dewit, NSPE North Central Regional Vice President and nominee for NSPE President-elect. There were 21 members present.

Bruce Furness, Mayor of Fargo welcomed NDSPE members to the community for the 61<sup>st</sup> Annual Meeting.

**Nominations Committee Report** - The report of the Nominations Committee is attached to these minutes.

**Election of Officers**-NDSPE President Dean Wieland recognized the following members of the nominations committee: Steve Smith, chairman, Lon Aune, Roger Kluck, Mark Swenson, and Dave Rudolph. The Nominations Committee submitted the following candidates for nomination to elected offices for NDSPE in 2002-03:

President-Elect	Don Andersen	Chapter 4
Vice President	Gary Doerr	Chapter 3
Secretary/Treasurer	Kevin Nelson	Chapter 3

**Thomas Atkinson moved to accept the Nominations committee report for nominees of officers for 2002-2003. Motion seconded by William Neuhauser and carried.**

**Dick Anderson moved that Kevin Nelson, be elected as Secretary-Treasurer of NDSPE for 2002-03. Motion seconded by James Jorgenson and carried unanimously.**

**Don Andersen moved that Gary Doerr be elected as NDSPE Vice President for 2002-2003. Motion seconded by John Thompson and carried unanimously.**

**Dick Anderson moved to cease nominations and that a unanimous ballot be cast for the slate of officers for 2002-2003 as presented by the Nominations committee. Motion seconded by Scott Zainhofsky and carried.**

The Nominations Committee reported that the following positions would be filled for 2002-03 from prior elections:

Past President	Dean Wieland, PE
President	Roger Kluck, PE

The Nominations Committee also submitted a list of candidates for nomination to the Governor for a five-year term beginning July 1, 2002, on the North Dakota State Board of Registration for Professional Engineers and Land Surveyors as follows:

James Jorgenson, PE	Chapter 4
Tom Atkinson, P.E.	Chapter 2
Dean Wieland, PE	Chapter 1

James Jorgenson term expires on June 30, 2002 and has consented to be a candidate for a second term to the Board of Registration for Professional Engineers and Land Surveyors.

**Road Show** – President Dean Wieland introduced Annette Petrick, NSPE Membership Initiative Consultant. Annette reviewed the content of the meeting held on Wednesday, April 3, 2002 with the NDSPE Board of Directors. The first part was a brainstorming session; the second part introduced the membership-marketing program.

Annette explained that a customized program would be developed for North Dakota and assistance and tools to implement the program would be provided. Annette elaborated on the benefits of NSPE membership marketing program which includes National Engineering Week, Introduce a girl to Engineering, Engineering Sightseers Guide, Zoom into Engineering, Future City Competition, Put the Brakes on Fatalities, NSPE Mentoring Task Force, Career Transition Program, Promoting Licensure, Licensure and Ethics, Charles Schwab retirement program, US Engineering Press Review, Salary Survey, Licensure manual, contract documents, and Engineering Times. Zoom into Engineering was discussed as a pilot project for NDSPE aimed at 4<sup>th</sup>-6<sup>th</sup> graders.

Dean discussed holding the “Order of the Engineer” ceremony during the Annual meeting in the future. If anyone is interested before the next Annual meeting both Universities have a ceremony in the spring and the fall.

A \$1000 financial commitment for the state level would be required if the membership marketing plan is approved by NDSPE. NSPE will contribute \$3500 to the plan.

The morning technical Sessions followed:

- Communicating through writing by Sandy Gronhovd, NDSU
- Communicating with the Media by Charley Johnson, KVLV, Paul Jurgens, KFGO and Jack Zaleski

The meeting recessed at noon. Art Dewit North Central Region Vice President spoke during the noon luncheon.

The afternoon sessions were as follows:

Communicating with your attorney by Steve Plambeck, Niles Law Firm

Communicating with your employees by Don Morton, Microsoft/Great Plains

Certificates for 1 professional development hour per session were distributed to those who attended the sessions.

A tour of Phoenix International followed.

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Dean Wieland, President, reconvened the NDSPE Annual meeting at 9:00 a.m. on Friday, April 5, 2002.

**President's Report-** Dean Wieland's written report is attached to these minutes. Dean highlighted the following: the positive aspects of the restructuring at NSPE, the American Engineer Campaign, NSPE joining the Infrastructure Security Partnership after the 9/11 attacks, Annette Petrick's presentation of the Road show, NDSPE has prepared a strategic plan that compliments NSPE's plan, NDSPE continues to work on the development of enabling continuing education through the State Legislature. Dean recognized Art deWit, Senior Vice President for the North Central region and nominee for NSPE President elect. Attached to these minutes is a letter Dean wrote supporting Art for candidacy. Dean concluded with thanking Kevin Nelson for developing the NDSPE website, Roger Kluck for planning the Road show and the Board of Director and NDSPE members for the opportunity to serve as NDSPE President.

**President Elect's Report-** Roger Kluck reported that his efforts have been organizing the Road Show with Annette Petrick.

**Executive Secretary's Report** – Mary Nelson's written report is attached to these minutes. Mary reported NDSPE's account balances, checking account: \$603.92, savings account: \$15,962.32, Certificate of Deposit: \$7822.86. Total net worth is \$24,389.10 as of 4/1/02. The CD will mature on 9/24/02 with anticipated earnings of 309.28. Mary Nelson stated that all funds have been moved to BNC.

Membership as of 3/19/02 consisted of 183 licensed members, 77 members, and 71 student members totaling 331.

**Education Foundation Report-** John Thompson reported that the Education Foundation Board met the morning of Friday, April 5, 2002. John thanked Kevin Nelson for the financial report he compiled. The Education Foundation financial report is attached to these minutes. The Foundation has \$27,503.64 in restricted funds and \$1712.45 in unrestricted funds. The CD is earning 5% interest and the savings account is 1.5%. The funds in the savings account will eventually be moved into CD's as the opportunity arrives to stagger the funds in 6 month, 12 month and 18 month intervals.

John recognized Dick Anderson for the letter he sent to the membership asking for contributions, which resulted in approximately \$2000.00 of donations. The Foundation has decided to continue to send letters to the members and to include engineering firms for contributions.

The Foundation has distributed \$600.00 to each University for scholarships. The Foundation requested a list of past scholarship recipients from UND and NDSU. Both NDSU and UND have approximately 6 applicants for scholarship each year. John Thompson recommended paying for membership dues for NSPE to those applicants that are not selected for a scholarship.

The Education Foundation officers are as follows for 2002-2003:

President	Jeff LeDoux
Vic President	Steve Smith
Secretary/Treasurer	Kevin Nelson

Members of the Education Foundation are Dean Wieland, Roger Kluck, Don Andersen, NDSU Dean Otto Helweg, and UND Dean John Watkins.

Kevin Nelson stated that the State Society is the largest contributor to the Foundation and Chapter 3 is the only state chapter to make a contribution. Kevin extended a challenge to other chapters to contribute. Tom Atkinson, Chapter 2 Vice-President stated that Chapter 2 is willing to match all funds contributed by other Chapters up to \$500.

**ND State Board Of Registration-** James Jorgenson, Chairman of the Board of Registration presented the current education and experience requirements for engineering registration as follows:

Category	Education	Experience prior To examination		Total Experience & Education
		FE	PE	
1	ABET Eng. Degree	0	4	8
2	Non-ABET Eng. Degree	4	8	12
3	All other applicants	10	20	20

The Board of Registration is proposing the following possibilities:

1. No change
2. Add category 2.5, the graduates must have 6 years of experience prior to taking the FE exam and 12 years of experience prior to taking the PE exam. This would mean that the graduate could take the PE exam 16 years after starting college as compared to the current 24 years.
3. Removal of category 3, which means no longer allowing engineering registration to those without an engineering degree.

33 states require an engineering or engineering related degree to become registered. 11 states require a science related degree or a degree that is equal to a technology or engineering degree. 6 states do not require a 4-year degree, including ND.

Changes in registration require a change in the Administrative code and State Statutes. The state legislature can only change the state statutes. The Board of Registration requests input.

Discussion followed. Roger Kluck felt it should stay as is. Scott Zainhofsky felt it was necessary to add category 2.5 and not remove category 3, because it is important to recognize those who have the experience. Scott inquired if the change would impact registration in other states. It would not help for registration in other states. The trend amongst other states is to eliminate no formal education. Cliff Keller added those who fall into category 3 could have a transition period to allow them to become registered. Gary Arman expressed favor of elimination of category 3 with a transition period. Dick Anderson inquired about the number of requests ND receives from those who do not fit into category 1 or 2. The number is very low. Cliff Keller also added that individuals with a Construction Management degree would seek registration if category 2.5 were implemented. Construction Management is not the only way to look at category 2.5, the category enables those without an ABET degree to become licensed. Registration is to protect the human safety, not reward the person; it may lower credibility if too easy to become registered. Don Andersen expressed favor of adding category 2.5.

The Board of Registration will make a decision along with NDSPE and NDCEC as which way to go with the proposals presented.

Cliff Keller, Executive Secretary North Dakota Board of Registration reported that the website is up and running. The URL is [www.ndpelsboard.org](http://www.ndpelsboard.org). It features information pertaining to meeting, exam dates and pictures of each of the members of the Board. Cliff commented on the number of individuals registered to take the exam on April 19-20. Employers could help these individuals by giving them some additional study time or lessen their workload. The PE exam is now a multiple-choice exam.

The ND Geologists attended the Board of Registration meeting on February 28, 2002 and proposed the following:

1. Ask Legislature to create a Board for Geologists
2. Combine with an existing Board

The Board of Registration has committed to see what NDSPE thinks about the ideas and will invite the Geologists back to discuss it further.

Michael Gunsch commented he would be open to the idea of the geologists joining with ND Board of Registration.

The candidates for nomination for the Board of registration had the opportunity to comment.

President Wieland directed that two secret ballots be taken to determine the order in which the candidates are submitted to the Governor for appointment to the Board of Registration.

**Manitoba Report** – David Ennis from the Association of Professional Engineers and Geoscientists of the Province of Manitoba thanked Chapter 3 for the opportunity to attend and the hospitality. David was impressed with the Road Show concept and the PD sessions. David reported on events in their society; National Engineer week held the first week in March, spaghetti bridges competition, and dike-building contest. David mentioned the Association is currently working on an agreement for discipline and compliance, and bilateral mobility with reciprocity with states and Provinces.

The first ballot results were as follows:

1. James Jorgenson
2. Dean Wieland
3. Tom Atkinson

**Gary Arman moved to destroy the first set of ballots determining the first choice for candidate for submittal to the Governor. Motion seconded by Michael Gunsch and carried.**

**Saskatchewan Report** – Brian Eckel from the Association of Professional Engineers and Geoscientists of Saskatchewan thanked NDSPE for inviting him to the meeting. Brian enjoyed the technical sessions. Items the Saskatchewan Association are involved with are; struggling with an investigation discipline process, conducting workshops for all professions to attend, and continuing professional development program established.

The second ballot results were as follows:

1. Dean Wieland
2. Tom Atkinson
3. James Jorgenson

**Scott Zainhofsky moved to destroy the second set of ballots determining the second candidate for submittal to the Governor. Motion seconded by Bruce Dockter and carried.**

President Wieland announced at 10:50 that a break would be taken with the meeting to reconvene in 10 minutes.

**Approval of Minutes-** the minutes from the 2001 Annual Meeting held April 5-6 in Grand Forks were reviewed.

**Gary Arman moved that the minutes of the 2001 Annual Meeting of NDSPE be approved as presented. Motion seconded by Dick Anderson and carried.**

**Financial Report-** Secretary- Treasurer, Kevin Nelson distributed the financial report for FY 2000-2001. Kevin explained the large differences of the budget vs. actual in National Meetings due to lack of attendance and office expenses due to the purchase of a lap top computer. Kevin pointed out reason for Mathcount line item is for the pass thru.

**Kevin Nelson moved that the Financial report be approved as presented. Motion was seconded by Ray Rolshoven and carried.**

**Chapter 1 Report** – Scott Zainhofsky, Chapter 1 President expressed the Chapter is experiencing difficulties with participation not membership. The chapter has implemented a continuing education program in their meetings. The topics they have had speakers on are self-compacting concrete, National weather service flood broadcast, and updating electrical codes. Each session is ½ hour to 2 hours to receive 1 PDH. Bruce Dockter continues to head Mathcounts. Greg Johnson has put together a set of bylaws and will send it to the Constitution and Bylaws committee for review and approval.

**Chapter 2 Report** – Roger Kluck, Chapter 2 President reported that Chapter 2 continues to be involved with the Mathcounts program. Roger commented he approves the challenge initiated by Tom Atkinson, Chapter 2 Vice-President that Chapter 2 is willing to match all funds contributed by other Chapters up to \$500.

**Chapter 3 Report-** Brian Schuck reported that Chapter 3 has held monthly meetings with a trend toward more technical sessions. The topics they have had speakers on are construction of wind turbine and Four Bears Bridge along with ASHE. There is an increase in participation when they have a technical speaker. Some of the meetings have been social in nature such as attending a hockey game. Chapter 3 will co-sponsor a speaker from NASA in July; details will be available in May. A HEC seminar is being planned for this summer on how to do HMS.

**Chapter 4 Report** – Loel Fetting written report is attached to these minutes. The Chapter awarded three \$500 scholarships to NDSU engineering students. E-week activities included the toothpick bridge competition and a banquet. The Chapter contributed \$400 to the concrete canoe race and \$500 to the steel bridge competition. In April the chapter will elect new officers and end the year with a golf outing and a family picnic.

**Awards Committee** – Gary Arman, Chairman reported that the awards were presented at the banquet on Thursday, April 4, 2002 as follows:

**2001 Young Engineer of the Year Award- Nathan Weisenburger, Chapter 1**

**Outstanding Design Award for 2001**

**Bartlett & West Engineers,  
Bismarck, ND for the design of  
Bridge Slab Pipe protection**

**Budget Committee Report-** Bruce Dockter, Budget committee chair, presented the proposed two-year budget for 2002-2003 and 2003-2004. Bruce explained the large increase in office expenses due to the purchase of a lap top computer. A new line item has been added to cover the membership campaign proposed with the Road show. Bruce Dockter, Mary Nelson and Kevin Nelson audited the books on Wednesday, April 3, 2002. Bruce reported he did not find any irregularities. The committee is developing a formal contract for the Executive Secretary, a record retention list and creating a formal audit procedure.

Scott Zainhofsky requested an audit procedure to be forwarded to the Chapter Presidents for their chapter's use.

The proposed 2002-2003 budget reflects a deficit of \$1879 because of membership campaign and legislation fees. \$1000 commitment from NDSPE covers the proposed plan for the Road Show. NSPE will contributed \$3500 to NDSPE's Road show.

The idea of raising membership dues was presented and was not supported.

**Dick Anderson moved that the proposed budget for 2000-2001 be approved as presented. Motion seconded by Gary Arman and carried.**

**Constitution, Bylaws and Ethics Committee Report -** Ray Rolshoven, Chairman of the committee reported that NDSPE did not meet extension and revision time line to be comparable to the Constitution and Bylaws of NSPE. The Constitution has been sent to NSPE, but hasn't had any response back.

Revisions of the dues refund to Chapters were presented as follows:

*Page 5 of 16, Bylaw 6, subsection C, line 1-delete "full" after "up", and add the following after the first sentence, "The Society shall pay to each Chapter for each paid up member as follows:*

- |                            |        |
|----------------------------|--------|
| 1. Licensed Member         | \$8.00 |
| 2. Licensed Life Member    | \$0.00 |
| 3. Licensed Retired Member | \$4.00 |
| 4. Member                  | \$3.00 |
| 5. Honorary Member         | \$0.00 |
| 6. Student Member          | \$2.50 |

*Page 6 of 16, Bylaw 6 Subsection G.- delete subsection G entirely.*

**Roger Kluck moved to adopt the proposed amendments to the Bylaws. Motion seconded by Don Andersen.**

Discussion followed. John Thompson commented that he would like to see the state give each chapter as much support as possible. Ray Rolshoven commented that these changes put our bylaws in line with what we have been doing for rebates.

Postage will be increasing June 1, therefore more of a trend may be to e-mail information to members to keep expenses down. Loel Fetting commented that Chapter 4 does 80-90 percent of their correspondence through e-mail.

**No further discussion. Motion carried.**

**Education Committee Report-** Chairman, Dick Anderson written report is attached to these minutes. Dick reported a letter was sent to the members soliciting contributions for NDSPE Educational Foundation. The response was favorable. In the future, attempts will be made to solicit contributions from firms.

Dick pointed out the number of members that attended the sessions for continuing education vs. the number of members attending the Business meeting. The committee believes this is a great benefit to the Annual Meeting.

**Publications Committee-** Don Andersen, chairman, reported that the *Professional Engineer* is published and distributed twice a year. The cost is approximately \$550 per issue. Don polled the committee about advertising in the *Professional Engineer*. The consensus was that it would be more work than it is worth, although publishing business cards would generate some revenue for the society. Due to the timeliness of the newsletter and screening of the companies the idea of publishing employment openings would not be successful. Art deWit added that SD Society publishes business cards in their newsletter that are sold by their Executive Director who receives a percentage of proceeds she sells. It would typically be a one-time ad; placer would have to provide a camera-ready ad.

**Legislative Committee Report-** Gary Arman reported that the legislature will be in session in a few months. Continuing education continues to be an issue for the committee. Gary Arman asked the membership to let the committee know if anyone has ties with a member of the legislature. Kevin Nelson reported that he and Ron Rebenitsch have been trying to meet with Larry Smith. They are in agreement to develop a plan to educate the legislators, especially those that will be on the committee. They intend to put together a plan to politic with the local legislators and to have the commitment of a member from each chapter to be involved.

**Ray Rolshoven moved NDSPE support enabling legislation for Continuing Education. Motion seconded by Michael Gunsch. Unanimous vote on behalf of the membership and carried.**

**Mathcounts Report-** A written report by Michael Gunsch is attached to these minutes. Mathcount winner was the one and only 6<sup>th</sup> grader of the 160 that took the exam.



Filename: Ann. mtg 2002-amended.doc  
Directory: C:\WINDOWS\Temporary Internet Files\OLK272  
Template: C:\WINDOWS\Application  
Data\Microsoft\Templates\Normal.dot  
Title: 2002 Annual Meeting  
Subject: North Dakota Society of Professional Engineers  
Author: Mary B. Nelson  
Keywords:  
Comments:  
Creation Date: 8/19/03 10:10 AM  
Change Number: 3  
Last Saved On: 8/30/03 9:07 PM  
Last Saved By: Er. Kevin G. Nelson, P.E./L.S.I.  
Total Editing Time: 11 Minutes  
Last Printed On: 8/30/03 9:09 PM  
As of Last Complete Printing  
Number of Pages: 10  
Number of Words: 3,274 (approx.)  
Number of Characters: 18,662 (approx.)