

Annual Meeting Minutes

North Dakota Society of Professional Engineers

62nd Annual Meeting

April 11-12, 2003

Ramkota Inn, Bismarck ND

President Roger Kluck called the Annual Meeting of the North Dakota Society of Professional Engineers to order on Friday, April 11, 2003 at 8:10 A.M. He welcomed NDSPE members and guests, David Ennis from Manitoba, Art Opseth from Saskatchewan, and NSPE President Howard Blitman. There were 29 members present.

Bismarck City Commissioner Connie Sprynczynatyk welcomed NDSPE members to the community for the 62nd Annual Meeting.

President's Report- Roger Kluck's written report is published in the Spring issue of the *Professional Engineer*. Roger highlighted the NSPE summer meeting he attended in Orlando Florida.

NSPE President Howard Blitman presented "Essential Resources for Engineering Success". The following were highlighted in the presentation: American Engineer Campaign, National Engineers Week, Future City Competition- this is a competition amongst 30,000 7th and 8th graders in 2002 who built cities of tomorrow, Sightseer's Guide, Put the Brakes on Fatalities, Homeland Security- Critical Infrastructure Homeland Security Task Force-goal to make NSPE a primary advisor to the Federal Government, Promoting Licensure & Ethics, Protecting the Professional, Products & Service, Influencing lawmakers, NSPE-PAC, Practice divisions, Career Development, Young Engineer, Membership-NSPE is reverting to "member get a member" and Enterprise Membership-a 10% reduction in dues is given to new members of a corporation.

NSPE President Blitman extended an offer to pay ½ of membership dues for the first year for anyone who signs up for membership within the next few days.

President Blitman offered 2 complementary "tool boxes" to NDSPE by contacting Nancy Oswald.

President-Elect Report- no report at this time.

A technical session **Ethics in our Profession** presented by Kevin Nelson followed.

President Roger Kluck announced the following meeting schedule:

2004 Annual meeting-Grand Forks,
2003 NSPE Summer meeting-San Antonio, TX
2004 NSPE Winter meeting- Washington, DC

President Roger Kluck introduced an issue discussed at the Board of Directors meeting regarding the uses for practice section monies. The fund totals are as follows:

PEC-\$49.37
PEE-\$49.38
PEPP-\$5.00
PEG-\$1148.37
PEI-\$2189.19

Roger announced the ideas the Board proposed for use of the funds, to purchase study materials or use it as "seed money" for continuing education.

Discussion followed. Don Andersen commented that the schools do a good job for review for the EIT exam. Bruce Nelson added if the money were to be used to purchase study materials, the information out dates quickly. He favors using the money for “seed money” for continuing education for all members and a draw for new members. Scott Zainhofsky commented that Grand Forks meeting attendance has increased due to continuing education sessions offered.

Kathy Spillman commented that on-line continuing education is very popular and suggested the funds be used for chapter meetings and annual meetings, not as a broad draw. Roger Kluck added that it was not the intent to compete against the local chapter for the Annual meeting. Roger added he will use these suggestions under advisement to the Board of Directors.

Executive Secretary’s Report – Mary Nelson’s written report is attached to these minutes. Mary reported NDSPE’s account balances, checking account: \$1338.98, savings account: \$14,201.61, Certificate of Deposit: \$7,973.06. Total net worth is \$23,513.65 as of 4/9/03. The CD will mature on 10/24/03 with anticipated earnings of \$159.46, at 2% interest rate.

Membership as of 4/8/03 consisted of 177 licensed members, 65 members, and 25 student members totaling 267. Membership numbers reflect a decrease of 49 from last year.

Tom Atkinson moved that the minutes of the 2002 Annual Meeting of NDSPE be approved as presented. Motion seconded by Dean Wieland.

Typographical errors were noted during discussion to correct the spelling of Mayor Bruce Furness and to change Young Engineer Nate Weisenburger to Chapter 1 not Chapter 3.

Motion was made to correct errors and both motions carried.

The Annual Meeting recessed at 9:45 for a break, the meeting reconvened at 10:00.

President Kluck announced the North Central Regional Meeting will be held in Bismarck on September 11-12. Information is posted on the website.

A technical Session “Leadership and Emotional Intelligence” by Chris Young, The Rainmaker Group followed.

President Kluck announced that the noon luncheon is in honor of NDSPE Past Presidents and apologized for missing Bob Muscha not being listed as a recipient of the Chandler Award in the program.

A tour of Tesoro Refinery was held from 1-3 p.m. The budget committee met from 1-3 p.m to conduct the audit.

The Annual Meeting reconvened at 3 p.m.

Manitoba Report – David Ennis from the Association of Professional Engineers and Geoscientists of the Province of Manitoba reported the government is trying to integrate immigrants quickly without changing standards. David reported the procedure for students to become members is to pass a test on code of ethics; they gain membership for free, then after that pays \$10 a year and never have to write the test again if they maintain membership. David thanked Chapter 3 for the opportunity to attend the hospitality.

Saskatchewan Report – Art Opseth from the Association of Professional Engineers and Geoscientists of Saskatchewan reported that the association is involved with the registration of immigrants, making changes to regulations to technologists to not practice water and sewage, no way to prosecute a technologist for practicing engineering, voluntary recording of professional development this year to see what kind for response they are getting, and most disciplinary investigations are resolved before they go to court. Art

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thanked NDSPE for the opportunity to attend the meeting.

ND State Board Of Registration- Gary Arman, member of the Board of Registration reported that House Bill 1256, Continuing Education bill has been amended. The bill went through the House and the Senate IBL committees. Senator Cook amended HB 1256 to say individual licensees that fall under the statutory exemptions for licensure would be exempt from continuing education. This will be extremely difficult for the Board of Registration to track. The Board of Registration decided it could work around the amendment with administrative rules. The bill passed with the amendment included and will become the law July 1, 2003.

HB 1236 regarding fee caps and the Board of Registration to recoup fees went through the House IBL committee. The Senate IBL committee is proposing an amendment to the bill. The amendment is to exclude the recouping of legal fees and investigative costs for the hearing procedure when a registrant is exonerated from a complaint. The bill went to conference committee and passed.

Scott Zainhofsky inquired about the possibility of holding hearings in 2 or 3 different locations across the state because of the magnitude of potential changes.

Technical sessions "Business Ethics" by Kevin Cramer followed.

Nominations Committee Report - The report of the Nominations Committee is attached to these minutes. Dean Wieland, Chairman recognized the following members of the nominations committee: Scott Zainhofsky, Roger Kluck, Brian Schuck, and Loel Fetting. The Nominations Committee submitted the following candidates for nomination to elected offices for NDSPE in 2003-04:

President	Don Andersen	Chapter 4
President-elect	Gary Doerr	Chapter 3
Vice President	Bruce Dockter	Chapter 1
Secretary/Treasurer	Kevin Nelson	Chapter 3

The Nominations Committee also submitted a list of candidates for nomination to the Governor for a five-year term beginning July 1, 2003, on the North Dakota State Board of Registration for Professional Engineers and Land Surveyors as follows:

Gary Arman, PE	Chapter 3
Tom Atkinson, P.E.	Chapter 2
Brian Poykko, PE	Chapter 1

Gary Arman will complete a 5-year term on June 30, 2003 and has consented to be a candidate for a second term to the Board of Registration for Professional Engineers and Land Surveyors.

President Roger Kluck asked for other nominations from the floor.

Gary Arman moved to close and cease nominations and a unanimous ballot be cast for the slate of officers for 2003-2004 as presented by the Nominations committee. Motion seconded by Bruce Nelson and carried.

The candidates for nomination for the Board of registration had the opportunity to comment.

President Roger Kluck asked for other nominations from the floor.

Kevin Nelson moved to close nominations and vote on candidates for the Board of Registration. Motion seconded by Bruce Nelson and carried.

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President Kluck directed that two secret ballots be taken to determine the order in which the candidates are submitted to the Governor for appointment to the Board of Registration.

President Kluck reminded the membership that Don Andersen will be conducting the Order of the Engineer during the banquet. Gary Arman will present the awards, and Tim Faye will be the Master of Ceremony.

Don Andersen announced that he does have extra order of the engineer rings for sale for anyone who may have lost theirs.

Chapter 1 Report – Jay Kleven, Chapter 1 President-elect reported the chapter has implemented a continuing education program in their meetings. The chapter has submitted press releases to the Grand Forks Herald. Jay also commented that they have started conversation regarding plans for the 2004 Annual Meeting.

Chapter 2 Report – Roger Kluck, Chapter 2 President commented no additional comments.

Chapter 3 Report- Chris Wentz, Chapter 3 President-elect reported that Chapter 3 has seen an increase of attendance at meetings by bringing in other entities. The Chapter awarded 2 \$500 scholarships to BSC students.

Chapter 4- Gregg Thielman's written report is attached to these minutes. The Chapter has 82 members. The Chapter awarded three \$500 scholarships to NDSU engineering students. E-week activities included the toothpick bridge competition and a banquet. The Chapter contributed \$500 to the concrete canoe race and \$500 to the steel bridge competition. In April the chapter will elect new officers and end the year with a golf outing and a family picnic. Bill Neuhauser has stepped down due to relocating, Dain Miller will move up.

Board of Registration voting (continued)

The first ballot resulted in recommendations to submit to the Governor were as follows:

1. Gary Arman

The tallying of ballots continued. Don Andersen commented that the Board of Registration newsletter is a great addition.

Gary Arman stated that there are 2346 PE's registered in ND, 30% of them reside in ND, 1630 are from a variety of locations. 60% of registrants hold dual registrangancy. The Board of registration has had an increase of land surveyor registrants. The next Board of Registration meeting will be held on April 30, 2003 in Minot. The PE exam is being given April 12, 2003 in Bismarck. 42 individuals are writing the PE exam and 10 individuals are taking the FLS exam.

Board of Registration voting (continued)

The second ballot results were as follows:

1. Brian Poykko
2. Tom Atkinson

Kevin Nelson moved to destroy ballots determining the order the candidates are submitted to the Governor. Motion seconded by Ray Rolshoven and carried.

Roger Kluck, President, reconvened the NDSPE Annual meeting at 9:00 a.m. on Saturday, April 12, 2003.

Education Foundation Report- Steve Smith reported that the Education Foundation Board met the morning of Saturday, April 12, 2003.

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The Education Foundation officers are as follows for 2003-2004:

President	Jeff LeDoux
Vice President	Steve Smith
Secretary/Treasurer	Kevin Nelson

The 2002 Education Foundation assets total \$35,293.13, \$33,058.64 are restricted funds and \$2,234.49 are unrestricted funds. The unrestricted funds consist strictly of interest income.

The Foundation has distributed \$500.00 to each University for scholarships. The Education Foundation is in need of additional funds to be able to continue awarding scholarships to the Universities.

A challenge was extended to all chapters to contribute to the Education Foundation at the 2002 Annual Meeting. Chapters 2, 3, and 4 met the challenge.

Dick Anderson sent a letter to companies soliciting contributions for NDSPE Educational Foundation. The response was favorable which resulted in commitment from companies of \$2500 as well as a commitment for future contribution. Kevin Nelson also sent a letter for contributions. The Foundation received a total of \$3100 in response to the letters. \$850 was contributed from the general membership from the Annual meeting.

The Foundation relies on the interest to use for scholarship money, which is earned from 4 different CD's. Ray Rolshoven asked if merging the CD's would help increase the interest rate. Kevin Nelson commented that merging of the CD's would not increase the interest rate earned. The disposable funds will be depleted after next year. If someone wishes to contribute to the scholarship, give it to the state society as a pass-thru, although the problem is that there isn't any money in the Foundation.

Scott Zainhofsky moved to accept the Education Foundation financial report as presented. Motion was seconded by Dean Wieland and carried.

Steve Smith closed his report by asking for donations for the Education Foundation from the general membership.

President Kluck thanked Kevin Nelson and Dick Anderson for the work they have done for the Education Foundation.

Education Committee Report- Roger Kluck recommended \$800 be distributed in scholarships, \$600 from the Education Foundation and \$200 from the state society. The 2 options to accomplish this are to use the \$400 that is budgeted as a pass-thru or to increase the budget.

Dean Wieland moved to increase the budget to \$600 for scholarship for one year. Motion was seconded by Gary Arman and carried.

Awards Committee – Gary Arman, Chairman commented he would encourage more activity in awards. Gary proposed the idea of dovetailing with NDCEC for projects.

The following awards were presented at the banquet on Friday, April 11, 2003 as follows:

2002 Young Engineer of the Year Award- Erik S. Jones, Chapter 4

Outstanding Design Award for 2002

Houston Engineering, Fargo, ND for the design of NW Area Water Supply Contract 2-1A; Minot Water Treatment plant to Hwy 83

Budget Committee Report- Bruce Dockter, Budget committee chair, presented the proposed two-year budget for 2003-2004 and 2004-2005. Bruce explained the following:

1. no scholarship spending because of overlap from the previous year
2. increase scholarship from \$400 to \$500, with motion that may change to \$600
3. travel spending every other year for executive secretary to attend a National meeting
4. legislation increased from \$1200 to \$1500.

Bruce Dockter presented the idea of raising dues to make up difference in deficit or use some practice section money to hold continuing education sessions and gain funds from the profit of the event. The membership campaign contribution from NSPE of \$3500 can possibly help on the revenue side, if the offer is still available.

Wayne Larson moved that the proposed budget for 2003-2004 be approved to reflect the increase in scholarship to \$600. Motion seconded by Ray Rolshoven and carried.

Ray Rolshoven inquired about the amounts available in each of the practice sections funds. Roger Kluck read the amounts as follows, PEC- \$49.37, PEE- \$49.38, PEPP-\$5.00, PEG-\$1148.37, PEI-\$2189.19.

Ray Rolshoven moved that a formal letter be written to each practice section to donate the money to the NDSPE scholarship fund. Motion seconded by James Jorgenson and carried.

Constitution, Bylaws and Ethics Committee Report – no report available.

Publications Committee- A written report by Don Andersen, chairman is attached to these minutes. Don commented if anyone is interested in being the newsletter editor let him know. The *Professional Engineer* is published and distributed twice a year, one before the annual meeting and one following the meeting. Don proposed the idea of sending the newsletter electronically and disregarding the paper issue. Scott Zainhofsky suggested asking members for the option to receive the newsletter electronically. Don said his committee would look at the suggestion.

Don thanked Kevin Nelson for his hard work on the website.

Mathcounts Report- A written report by Michael Gunsch is attached to these minutes. 160 students participated and over 170 different schools were represented. The state finalists will attend the National competition on May 9, 2003 in Chicago. The 2004 competition will be held in Washington DC.

Registration fees had to be increased in order to cover costs and donations were solicited.

Mathcounts is seeking an individual or 2 to deal with finances and contributions. Michael also complemented the Chapters for the excellent job they do with Mathcounts.

President Kluck announced at 9:50 that a break would be taken with the meeting to reconvene in 10 minutes.

Public Relations Committee- Chairman Gary Doer reported that the committee's main responsibility is to submit news releases to the newspapers. Gary commented that he would write articles listing the award recipients and state officers to be submitted to the Chapter Presidents who will then have it submitted into the local newspaper.

Kevin Nelson reminded the chapters that the website has a spot for each chapter to publish pictures and agendas, etc.

Membership Committee- Chairman Scott Zainhofsky reported that a teleconference with Arthesa Thomas from NSPE was held on Friday, April 11, 2003. The Road show has been disbanded and brought in house at NSPE. NSPE will prepare a plan for us to implement. The \$3500 will still be given to NDSPE. NSPE is focusing on "Member- Get a Member" where members are encouraged to contact one or 2 people to join. Scott will receive a PowerPoint presentation from NSPE. Scott explained the Enterprise program and

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suggested Minot would be a good place to start. Roger agreed to seek a large company in Minot and report back to Scott. NSPE will send membership ideas to NDSPE for approval and National will do the rest. NSPE also has materials available to use on the website.

Don Andersen suggested phone calls be made to the members that are on the delinquent and drop list.

Legislative Committee Report- Gary Arman reported that HB 1204 regarding Landscape architects to create a process to get licensed in ND, did pass with an amendment that does not allow landscape architect to practice in those areas that are engineering related.

Kevin Nelson thanked the Board of Registration for aiding in the passing of this legislation.

The Board of registration has agreed to contribute to the legislation costs.

Professional Relations Committee- Chairman Dean Wieland reported that the committee has not been very active. The main duty of the committee is to work with other professional organizations and associations on subjects or problems that are of mutual interest to the entities. Dean expressed thanks to Kevin Nelson, Lawrence Woodbury, Jim Jorgenson and Gary Arman for doing a lot of the committees work.

Dean commented that the committee is looking for another member.

Website Updates- Kevin Nelson reported that he has changed host company for the website. The website is set up to offer space for each chapter to publish anything pertaining to their chapter such as membership or pictures from events. The chapters can put the information on themselves or Kevin has offered to do it.

Kevin Nelson asked for ideas for the website.

NDSPE "branded" e-mail accounts are available on the website. Forwarding e-mail or regular e-mail accounts can be set up. Kevin suggested setting up e-mail accounts for Past Presidents at no charge if they are interested, and selling e-mail accounts to other members to generate revenue. Jay Kleven approved of the branded e-mail and plans on using it for Chapter 1. Brian Pokkyo inquired about the software used for the website. Kevin uses FrontPage. The Education Foundation has a link on the website.

President Kluck announced the 2004 Annual meeting is to be held in Grand Forks the first week in April.

The Annual Meeting was adjourned at 10:30 AM on Saturday, April 12, 2003.

Respectfully submitted,

_(original signed)_____
Mary B. Nelson
Executive Secretary

_(original signed)_____
Kevin G. Nelson, P.E.
Secretary-Treasurer

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