



North Dakota Society of Professional Engineers
A State Society of the
National Society of Professional Engineers

North Dakota Society of Professional Engineers
Board of Directors Meeting March 12, 2008 – Conference Call

- 1. Call to order:** The Board of Directors of NDSPE held a Conference Call March 12, 2008 at 12:05 p.m. President Michael Gunsch called the meeting to order. Present were:

Officers: Michael Gunsch – President,
Brad Schmidt – Vice President
Jay Kleven – President Elect & Chapter 1
Gregg Thielman – Past President
James Landenberger – Secretary/Treasurer
Kevin Nelson – National Delegate

Chapter 2: Tom Atkinson
Chapter 3: Not represented
Chapter 4: Tracy Eslinger (joined at 12:15)
Board of Registration: Cliff Keller
Publications: Don Andersen
Secretary: Mona Hurt and Nancy Buechler, Personalized Management Services

James noted that a quorum was present.

- 2. Adoption of Agenda with the following additions:**
 - a. National Delegate items to be put under New Business
James moved to approve the agenda with the additions, Kevin seconded. Motion carried.
- 3. Approval of Minutes from January 17, 2008 Conference Call:**
Kevin moved to approve the minutes, Gregg seconded. Motion carried.
- 4. Executive Secretary Report:** James provided the Executive Secretary report noting that the CD was renewed for 13 months at a 3.11% interest rate with maturity date of 3/29/09. Discussed the issue with National reimbursing NDSPE \$25 versus \$75 for licensed member dues. Michael noted that Nancy has been in contact with National to correct the situation. Brad questioned how this came about and Michael stated that he was doing a review of the Enterprise dues and the discrepancies were noted. A question was raised as to National going back after the members to pay the difference, Kevin stated he felt National would absorb the difference as it was their error. Michael stated we will attempt to find out why the discrepancy happened. James noted that the current membership is at 237. Kevin stated that we need to work on EITs to increase those numbers.
- 5. Treasurer's Report:** James provided the balances on the Checking (\$1,578.82), Savings (\$8,820.90) and CD (\$9,332.58).

Kevin made a motion to approve the Executive Secretary Report and Treasurer's report as presented. Tom seconded. Motion carried.

6. Chapter Reports:

Chapter 3: James noted that the Chapter banquet was held a few weeks ago.

Chapter 1: Jay noted that E-week was held on Feb 20th, he attended the banquet and presented the Outstanding Student Awards. The Chapter is working with UND to host an Institute Training course. Jay will offer an email invite once UND has committed financially.

Chapter 2: Tom noted that the Chapter was involved in the local MathCounts on February 20th and it was well represented by the Engineers.

Michael noted that the State MathCounts competition was held in Bismarck on Monday. Phil Brockman finished 1st. Phil has been the first place winner in the 6th, 7th and now 8th grade level. Jay asked for contact information on Phil.

Chapter 4: Tracy reported they also held the MathCounts on a regional level. February 21st they held the Toothpick Bridge contest and February 22nd was the E-Week Banquet. Three \$500 scholarships were handed out.

Brad noted that he needs any award information submitted by Friday.

7. Practice Division Reports: Nothing to report. Noted that Bruce Nelson and Tom Little's positions are open. Michael noted again that with the NDDOT Enterprise Agreement signed he would like to keep this as an agenda item to encourage participation.

8. Board of Registration Update/B30+ Article: Kevin stated the Board provided permission to reprint the B30+ Article. Cliff noted that Wednesday, April 2nd the State Board of Registration will be holding their meeting. The UND and NDSU Deans are invited. Dean Watson will be attending. The meeting starts at 9:30. Brad noted the importance of attending this meeting. Cliff stated they are also putting plans together for a Conference on May 15th – 17th for the NCEES Central and Western Zone meetings and is asking for trinkets for the bags for the conference registrants. They are planning on 200 attendees. Kevin also noted that he was contacted about being a nominee for the position of Vice President for the Central Zone.

9. Old Business

- a. NDDOT Enterprise Program:** Michael noted that National was notified and he will contact Francis Ziegler to see who will be attending the State Meeting. Michael will send an email with the signed contract. Kevin asked if the DOT identified members, Michael noted that we had provided our membership list to the DOT.
- b. Website Revisions:** Michael noted that the website has a comment section and urged the board to look at the revisions and make comments for additional needs or suggestions for the website.

10. New Business

a. President's Report:

- **Professional and Public Relations Committee:** Michael noted that it was suggested that these be combined, we would need to change the Operating Procedures for the committees.
- **Operating Procedures:** Michael noted that in the Operating Procedure, Section 9.1.8 will be eliminated as when a complaint is filed, we have no authority over someone who is not a member. Current Section 10 needs to be reviewed also.
- **Membership:** Jay noted that he is putting the finishing touches on the survey – the board has requested to see the draft prior to it being sent out. Jay stated the purpose of the survey is twofold in assessing where we are at and where we want to go. Discussed the lapsed member list, each chapter was to make contact with the lapsed members. Jay requested a state list also. Nancy will send the list to Committee and Chapter officers.
- **Nominations:** The nomination report is completed.
- **Education:** Jerry Bents is still working on.
- **Publications Committee:** Don Anderson Chapter 4 is Chairman. Don stated that at this time we do not have the President's report along with missing Chapter 2, 3 and 4 and the Board of Registration report. Kevin stated he will write a report. The deadline to provide the reports for the newsletter is March 17th. The deadline to provide reports for the Annual meeting is March 27th.

Discussed having our reports separate from the general conference. We will have a board packet and a conference packet as some have only registered for PDH's.

- b. **NSPE PP 168 – B+30:** Michael questioned taking action or having a position on the B+30. The NDSPE had supported but has never taken formalized action to National with a formal position. Brad noted that the ASME is opposed and IEEE is neutral. After considerable discussion, the consensus of the board was to have Michael develop a resolution supporting it. Brad will work with Michael on the position and then it will be forwarded to the Board for input.
- c. **Annual Meeting:** Tracy asked for the list from Minnesota along with the Canadian groups. Michael stated to forward it to the person he is working with from Minnesota and have her forward it. The Canadian Group addresses are on the website – send invitations to Executive Directors and Presidents – Tracy will send out this week.
 - **Bylaw Revisions:** Kevin noted the reference to the Executive Committee, however our bylaws do not reference a Executive Committee. Michael will contact Gary Arman to make the change which needs to be published 15 days prior to the Annual meeting to adopt.
 - **Agenda:** Discussed placing the following on Fridays Agenda:
 1. **7:15 a.m. – Ed. Foundation**
 2. **8:00 a.m. – Practice Divisions**

3. 8:15 – 9:15 a.m. – B+30

- **Newsletter:** Issue covered earlier
- **National Delegation:** Kevin reported that his term is up and he will not run for another term. At the upcoming July meeting (July 24th-27th) he is still the delegate but is unable to attend. Kevin noted it was important to have a representative their as they are electing a Director at Large, currently they only have one nominee. Three Bylaw amendments are coming up including 1) Dues; 2) Meeting times and places; and 3) Conducting Business – House of Delegates. Since Kevin will not be attending, we will need to contact National and let them know we have a proxy.

d. Membership Dues: Issue covered earlier.

e. Brad Aldrich: Kevin noted that Brad was the President Elect Designee and Ken Rigsbee was the President Elect, Ken has resigned so we need to note that Brad is now the President Elect of NSPE.

f. Chandler Award: Brad questioned the Awards Committee role in selecting the Chandler Award Recipient. Discussion was held as to the board deciding or put it back to the Awards Committee to make recommendation. The consensus of the board was that it should go back to the Awards Committee to determine. Brad also questioned if it is appropriate for Chapters to list Chandler Awards prior to the State awarding it. General consensus is that Chapters should not list it – Jay noted that they do a Distinguished Service Award on the Chapter level, then that person's name can be forwarded to the State for nomination for the Chandler Award.

Brad moved that the Chandler Award be passed back to the Awards Committee and criteria be developed for the Annual Meeting. James seconded the motion. Motion carried.

11. Other: Michael thanked all for attending, he will put an agenda together for the next board meeting and business meeting.

12. Adjourn:

With no further business, Tom made a motion to adjourn the meeting, Brad seconded. The meeting adjourned at 1:50 p.m.

Respectfully Submitted,



Mona Hurt
NDSPE Executive Secretary



James Landenberger
NDSPE Secretary/Treasurer