

**North Dakota Society of Professional Engineers
Board of Directors Meeting
May 22, 2003 – Teleconference Call**

1. **Call to Order** – The Board of Directors of NDSPE met via teleconference on May 22, 2003 at 5:15 p.m. President Roger Kluck called the meeting to order. Present by city were:

Fargo: Don Andersen, Otto Helweg and Gregg Thielman
Minot: Roger Kluck
Bismarck: Gary Doerr, Kevin Nelson, and Mary Nelson
Grand Forks: Boyd Johnson and Melissa Knutson proxy for Dean Wieland

The Secretary declared that a quorum was present.

2. **Introductions**
3. **Adoption of the Agenda** – Roger Kluck added subcategory i. Chapter 3 funding request under 6A. New Business

Otto Helweg moved to accept the agenda as amended. Motion was seconded by Gary Doerr and carried.

4. **Approval of Minutes** – the minutes from the previous Board of Directors meeting held April 10-12, 2003 were distributed via mail and reviewed.

Otto Helweg moved that the minutes be approved as distributed. Motion was seconded by Kevin Nelson and carried.

5. **Old Business-**
 - a. **Membership Campaign-** Scott Zainhofsky, Chairman has prepared a power point presentation and has forwarded it to the members of the membership committee and Arthesa Thomas at NSPE to review. Scott will send it back to the committee after it is approved from NSPE. Roger commented that the PowerPoint presentation looks very good.

Kevin Nelson stated he sent e-mail about membership numbers for the region in April. Every state society in the region lost members. ND is in 1st place even with a net loss of 2 members in April. There is a traveling trophy for the region for membership. Otto wondered if student members were included in the membership numbers. Student members are included.

Kevin stated three new members have recently been recruited. Roger added he has recruited a new member also. Scott also encouraged member to talk to possible new members.

Kevin Nelson suggested that Scott visit the NSPE website and request a membership package.

- b. **Legislative issue updated-** Kevin Nelson stated that NDSPE has received a

report from KKRK summarizing the legislative activities. HB 1236 (fee caps) and 1256 (continuing education) both passed. HB 1236 passed as amended, if an investigation is conducted against a registrant; the loser pays the fees.

Roger inquired about forwarding a copy of the report to the members of the Board of Directors. Kevin suggested for those interested, to visit the legislative website and downloading the information.

6. New Business-

a. 2003 Annual Meeting Recap

i. - Chapter 3 funding request- President Kluck stated that Chapter 3 has requested for help to defray the costs of the Annual meeting. Chapter 3 had a loss of \$1527.66. Scott Zainhofsky asked if there are funds available to cover the loss. Scott commented it is not fair for a chapter to take a loss; attendance was low which is not the fault of the chapter. Roger Kluck commented he was impressed with the Annual meeting and thought it is beneficial to do a mailing to all members to invite them to attend. Don Andersen asked how the Regional meeting is funded. The regional meeting is funded by the State society and the local society provides the manpower. Kevin Nelson stated he is not as concerned about a loss for the regional meeting.

Kevin Nelson moved to defray the loss of \$1527.66 for Chapter 3 for the 2003 Annual Meeting. Motion seconded by Don Andersen and carried.

b. 2004 Annual Meeting- the meeting is being planned for the last weekend in March in Grand Forks. The location of the facility has not been determined. The Board of Registration is trying to plan their meeting for the same weekend.

c. NDSU National Science Foundation Grant- Don Andersen explained that NDSU NSF is requesting NDSPE lend support to the grant. The grant encourages a connection between industry and education toward the improvement of science and mathematics with its results on enhancing engineering education and the economy. Otto Helweg commented that they are requesting a letter of support and felt this is a great recruiting tool for engineers. Don Andersen will e-mail the letter to Mary Nelson to put on NDSPE letterhead and forward to Roger Kluck for a signature.

Otto Helweg moved that NDSPE lend our letter of support to the NDSU National Science Foundation Grant. Motion seconded by Gregg Thielman and carried.

7. Other Business- Don Andersen reported he attended the meeting in Saskatoon and has reservations made for San Antonio. Kevin Nelson is also planning to go to San Antonio as a member of the NSPE licensure committee. Don Andersen is planning on attending the Manitoba meeting October 24-25 in Winnipeg. Kevin Nelson stated that the North Central regional meeting would be held in Bismarck on September 11-12, 2003 at the Doublewood Inn. The NDSPE Board of

Directors will meet at 10 AM on Thursday, September 11. Everyone is encouraged to attend.

8. Adjourn-

**Kevin Nelson moved the NDSPE Board of Directors meeting be adjourned.
Motion seconded by Don Andersen and carried.**

Meeting adjourned at 5:50 p.m.

Respectfully submitted,

__(original signed)_____
Mary B. Nelson
Executive Secretary

__(original signed)_____
Kevin G. Nelson, P.E.
Secretary-Treasurer

mbn