

**North Dakota Society of Professional Engineers  
Board of Directors Meeting  
October 8, 2005  
Chieftain Inn, Carrington, ND**

1. **Call to order-** The North Dakota Society of Professional Engineers Board of Directors meeting was called to order on October 8, 2005 at 10:05 a.m. by Bruce Dockter, President. Present were Bruce Dockter; President, Gary Doerr; Past President, Gregg Theilman; President-elect, Kevin G. Nelson; Secretary-Treasurer, Nate Weisenburger; Chapter 1 President, Tom Neigum; Chapter 3 President, Eric Jones; Chapter 4 President, Bruce Nelson; PEI Chairman, Don Andersen; PEE Chariman, Lawrence Woodbury; PEG Chairman and Mary Nelson, Executive Secretary.
2. **Introductions-** All present gave self-introductions. Secretary/Treasurer Kevin Nelson stated there is a quorum.
3. Adoption of the Agenda
4. **Approval of the Minutes-** the minutes from the April 7, 2005 NDSPE Board of Directors teleconference were distributed via mail and reviewed.

**Kevin G. Nelson moved that the minutes be approved as distributed. Motion seconded by Gary Doerr and carried.**

5. **Executive Secretary's Report-** Mary Nelson reported the following:

|                                       |                    |
|---------------------------------------|--------------------|
| Checking account as of 10/07/05       | \$1,244.39         |
| Savings account as of 10/07/05        | \$7,425.47         |
| Certificate of Deposit as of 11/24/04 | \$8,258.53         |
| Maturity date 12/24/05                |                    |
| Interest Rate: 2.80%                  |                    |
| <b>Total net worth</b>                | <b>\$16,928.39</b> |

Kevin Nelson reported membership as of June 2005 as follows:  
238 total members, consists of 157 licensed, 2 retired, 29 life, 45 members, and 5 students. The chapters' membership are as follows: Chapter 1-55 members, Chapter 2-21 members, Chapter 3-87 members, and Chapter 4-75 members.

6. **Chapter Reports-**  
**Chapter 1-**Bruce Dockter reported Chapter 1 is preparing for the FE luncheon for those taking the FE exam. Chapter 1 continues to be actively involved with Mathcounts. Jay Kleven has been planning noon sessions for PDH units.

**Chapter 2-** No report given.

**Chapter 3-** Tom Neigum's written report is attached. Tom highlighted the schedule of events planned for 2005-06 as follows: traveling scholars program, annual Rube Goldberg contest in conjunction with E-week, and hosting the NDSPE Annual meeting planned for April 7-8 at the Ramkota. Chapter 3 offers PDH units at the monthly meetings.

Bruce Nelson inquired what the Board of Registration requirements are for what is valid as a PDH. Kevin Nelson commented that the individual has to assess whether or not the program is valid to claim for their PDH's. Lawrence Woodbury suggested that organizations should have the program reviewed by the Board of Registration before offering the session.

**Chapter 4-** Eric Jones's written report is attached. Eric Jones reported that Chapter 4 held their officers meeting in August and the first Chapter meeting the last Tuesday of September. All monthly meetings are held the last Tuesday of the month. Chapter 4 held their spring picnic with 87 people attending. The Chapter has approximately 75 to 80 members. The Chapter has been making efforts to attract student members such as offering membership \$40. The chapter continues to offer 3 \$500 scholarships, contribute to NDSU Steel Bridge, canoe contests, ITE student chapter, Toothpick Bridge and provide funding to MathCounts.

Bruce Dockter commented that Chapter 1 was planning to contribute money to NDSPE Education Foundation.

## 7. **Committee Reports-**

**Awards Committee-** Kevin Nelson encouraged others to seek out some members to be recognized for their efforts by nominating them for an award. Bruce Nelson recommended putting some requirements for awards on the website.

**Budget Committee-** members of the committee are Bruce Dockter, Bruce Nelson and Kevin Nelson. No report given.

**Constitution & Bylaws Committee-** Kevin Nelson commented NDSPE will need to redo the Constitution & Bylaws to reflect that of NSPE and to include the membership director duties and to incorporate changes necessitated by the changes in the National Society governance. President Bruce Dockter will contact the committee to inform them of the task ahead. Kevin Nelson will contact the committee as well. Mary Nelson will send Bruce a copy of the Awards committee report for the Annual meeting that includes their recommendations to the bylaws.

**Nominations Committee-** the committee consists of NDSPE Past President and Past Chapter Presidents. The committee will need a candidate for Vice President from Chapter 1. Scott Zainhofsky has expressed an interest. The Secretary/Treasurer position is up for nomination this year. Secretary/Treasurer Kevin Nelson announced he will resign after this term.

**Publications Committee-** report covered under Old Business.

**Public Relations Committee**-Dale Heglund is the chair of the committee.  
**Membership Committee**-the committee consists of NDSPE President Elect and the Chapter Presidents and Scott Zainhofsky, Membership Director.

**Legislative Committee**- AGC Bill to preclude engineers and architects from engaging in construction management has been put into a study committee. An Ad Hoc committee that consists of various organizations, including NDSPE has been developed. There are several major issues that the committee is studying and will set up a strategy to present the issues. The issues include construction management, design build, public funding, and indemnification clauses.

Bruce Dockter reported that he has signed the contract with KKRK for lobbying for NDSPE.

**8. Old Business-**

**a. 2006 Annual Meeting Update-** Tom Neigum reported that the Annual meeting will be April 7-8, 2006 in Bismarck at the Ramkota. The Board of Directors meeting will be on the 6<sup>th</sup>. Bruce Nelson suggested a full day event the day before the meeting starts to earn PDH's, with the intent to attract people to attend the Annual meeting. Bruce mentioned he has a contact that may be willing to present a program on how engineers could use GIS and will talk to the prospective presenter.

**b. Leadership Handbooks Update-** Kevin Nelson has updated the handbook and will send it via e-mail.

**c. Newsletter-**Don Andersen requested newsletter articles be submitted to him by October 31<sup>st</sup>. Don recommended Chapter reports be submitted with the list of events for the year, and President's reports and a summary the Annual meeting.

**9. New Business-**

**a. National Officer Participation-** Discussion was held about whom to request as the National Officer at the Annual Meeting. The first choice of officers to speak at the annual meeting is Bob Miller, Rob Bergeron, or Artesha Thomas. Mary Nelson will submit the request.

**b. Nomination-** covered under committee reports.

**c. Constitution & Bylaws-** changes need to be made to the Constitution & Bylaws to reflect the new governance of NSPE. NSPE will have the new governance ready by November. The NDSPE Board set a timeframe of January to have a rewrite available from the Constitution & Bylaws committee for review of the Board.

The nominations committee had made a recommendation to follow the National Director position guidelines for the state representative, a two-year term with one occurrence. NSPE wants the state representative in place by

July 1, 2006. There may be some reimbursement from NSPE for the representative to attend National Meetings.

**10. Other Business-**

**a. Winnipeg Meeting-**Bruce Dockter asked if anyone else was interested in attending the Winnipeg Meeting, which he would not be able to attend due to a work conflict. Greg Thielman expressed an interest in attending and would check his schedule.

**b. Comments from NDSU Dean Gary Smith-**Dean Smith discussed several issues pertaining to engineering at NDSU. Some of these issues included enrollment, competitions (e.g., solar car race, steel bridge, etc.), and new technologies.

**11. Adjourn-**

Meeting adjourned at 12:00 p.m.

Respectfully submitted,

---

Mary B. Nelson  
Executive Secretary

---

Kevin G. Nelson, P.E.  
Secretary-Treasurer

Mbn