

**North Dakota Society of Professional Engineers  
Board of Directors Meeting  
December 16, 2005 – Teleconference Call**

1. **Call to Order** – The Board of Directors of NDSPE met via teleconference on December 16, 2005 at 12:00 p.m. President Bruce Dockter called the meeting to order. Present by city were:

Bismarck: Gary Doerr, Kevin Nelson, Michael Gunsch, Tom Neigum,  
Thomas Little, and Mary Nelson

Fargo: Don Andersen, Gary Smith, Gregg Thielman, and Eric Jones

Grand Forks: Bruce Dockter and Mark Lambrecht

The Secretary declared that a quorum was present.

2. **Introductions**

3. **Adoption of the Agenda** –

Correction noted under New Business Curtis Jacobson should be Chapter 2 not Chapter 3. Agenda accepted as corrected.

4. **Approval of Minutes** – the minutes from the Board of Directors meeting held October 8, 2005 in Carrington were distributed via mail and reviewed.

**Kevin Nelson moved that the minutes be approved as distributed. Motion was seconded by Tom Little and carried.**

5. **Old Business** –

- a. **Constitution & Bylaws Committee Updates** – Bruce Dockter, President, commented that he has been trying to reach Tom Atkinson, Chair of the Constitution & Bylaws Committee regarding the changes necessitated by the changes in the National Society governance and to include the membership director duties. Kevin Nelson has e-mailed the NSPE Governance to President Bruce Dockter and Mary Nelson. He will e-mail it to Tom Atkinson and cc Bruce Dockter. The recommendations by the committee need to be out 2 weeks before the annual meeting.

6. **New Business** –

- a. **2006 Annual Meeting Planning Update** – Tom Neigum, Annual Meeting Chair reported that the committee has met two times. The meeting will be April 7-8, 2006 in Bismarck at the Ramkota. The tentative agenda has been published on the NDSPE website. The committee is focusing on the educational sessions. A tour of the Bobcat facility is planned and a GIS presentation. The committee welcomes any ideas for another 1-hour educational session.

- b. **Consideration of Candidates for Life & Retired Member Status** – Er. Curtis Jacobson is eligible for life membership. Life members no longer pay dues. Life membership is an honorary membership status offered to long time members of the society. Er. Robert Bird is eligible for retired membership. Retired members pay ½ the due amount of licensed members.

**Kevin Nelson moved to approve life membership for Curtis Jacobson and retired membership for Robert Bird. Motion was seconded by Tom Little and carried.**

- c. **Status of Chapter 2** – Discussion took place regarding Chapter 2. Chapter 2 has approximately 20 members with about 5-7 active members, and currently there is not a member serving on the Board of Directors. The following possibilities evolved from the discussion: the chapter continue as is, dissolve the chapter into other chapters, make efforts to recruit new members, create a virtual chapter, or combine with other engineering organizations in the area such as the Air Force base engineers. Concerns were that if the chapter dissolved there may be the chance of membership decline, and it would be difficult for the chapter to become active in the future if needed. The chapter has the advantage of attracting members by offering continuing education requirements; the state society is willing to aid them with this. Bruce Dockter will discuss these ideas with Roger Kluck.
- d. **Legislative Committee Update** – President Dockter asked for any comments/thoughts regarding the legislative committee report that was sent out. The report is attached to these minutes. No comments were offered.
- e. **Winter Meeting Travel & State Financial Status** – Gregg Thielman is planning on attending the winter meeting in Washington DC. Several years ago it was decided that the Executive Secretary would attend the winter meeting the opposite year of legislative sessions to help with the budgeting.

NDSPE account balances on 12/16/05 are as follows:

Checking	\$1,069.55
Savings	\$6,943.01
CD	\$8,509.31 (matures on December 24, 2005)

Due to the financial situation, it was decided that Mary would not attend the meeting in January and it would be revisited in a couple years.

It was suggested that the budget committee propose a dues increase, it has been a long time since the dues have been increased.

- 7. **Other Business** – Gary Smith informed the Board of the events for NDSU Engineering week. Some of the events include a guest speaker and an egg drop contest between UND & NDSU students.

Don Anderson requested mailing labels.

- 8. **Adjourn** –  
Meeting adjourned at 12:40 p.m.

Respectfully submitted,

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Mary B. Nelson  
Executive Secretary

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Er. Kevin G. Nelson, P.E.  
Secretary-Treasurer

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